



Prince of Wales Prize for Municipal Heritage Leadership Nomination Form

***This form must accompany each nomination. Nominations must be received by April 28, 2017.
Entrants are solely responsible for timely submissions. This date is firm without exception.***

Part A: Evidence of a Sustained Commitment to Heritage Conservation

Policy and Planning

	Yes	No
1. Is there a professional heritage planner on staff?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, are they: Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>		
2. Is there a Municipal Heritage Committee appointed by Council?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have heritage planning policies been integrated into the municipal Master Plan or its equivalent?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please elaborate:		
<div></div>		

Financial Commitment

	Yes	No
4. Are there examples of the municipality investing in the heritage conservation of municipally-owned historic properties?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please elaborate:		
<div></div>		
5. Is there a municipal heritage grants program in place providing funding support for private sector investment in heritage properties?	<input type="checkbox"/>	<input type="checkbox"/>

- | | Yes | No |
|--|--------------------------|--------------------------|
| 6. Is there a program of municipal heritage taxation incentives to encourage private sector investment in heritage properties, either commercial or residential? | <input type="checkbox"/> | <input type="checkbox"/> |

If yes, please elaborate:

Recognition and Protection of Heritage Assets

- | | Yes | No |
|--|--------------------------|--------------------------|
| 7. Are there regulations in place to protect heritage places (bylaws, zoning, etc.)? | <input type="checkbox"/> | <input type="checkbox"/> |

If yes, please specify:

- | | Yes | No |
|---|--------------------------|--------------------------|
| 8. Has the municipality formally designated heritage properties and/or districts? | <input type="checkbox"/> | <input type="checkbox"/> |

If yes, please specify the number:

Individual properties Heritage conservation districts

9. Does the municipality have property standards bylaws in place?

If yes, has the municipality used such bylaws to encourage maintenance and repair of heritage properties?	<input type="checkbox"/>	<input type="checkbox"/>
---	--------------------------	--------------------------

If yes, please elaborate.

Promotion of Heritage Assets

10. Does the municipality participate in or support the development and delivery of:

Historic tours ☐ Plaque program ☐ Doors Open Days ☐ Other ☐

Please specify:

Part B: Nomination Details

Local Government Details

Proper and full name:

Year incorporated:

Principal elected official and/or the principal appointed official of the local government:

Name(s):

Address(es):

Telephone Number(s):

Fax Number(s):

Email address(es):

Nominator Details

In the case of an organization, please specify the name to whom all correspondence should be addressed

First and Last Name:

Address:

Telephone Number:

Fax Number:

Email address:

Primary Local Organization Supporting the Nomination*Please specify the name of the main contact to whom all correspondence should be addressed.*First and Last Name: Address: Telephone Number: Fax Number: Email address: **Other Individuals and/or Organizations Supporting the Nomination***Please specify the name of the main contact to whom all correspondence should be addressed.*First and Last Name: Address: Telephone Number: Fax Number: Email address: First and Last Name: Address: Telephone Number: Fax Number: Email address:

Part C: Written Submission

The written submission should not exceed 1,000 words.

In keeping with The Prince of Wales' principles of conservation, the written submission should elaborate upon the municipality's approach to:

- Heritage conservation.
- Keeping heritage relevant today through activating heritage areas and finding new uses for heritage assets.
- Sensitively integrating new construction into historic areas, reflecting continuity and context over time.
- The economic, environmental sustainability, social and quality of life benefits resulting from the municipality's investment and commitment to the conservation of its heritage assets should be emphasized.

Nomination Checklist:

☐ Completed Nomination Form

- Part A: Evidence of a Sustained Commitment to Heritage Conservation
- Part B: Nomination Details
- Part C: Written Submission

☐ Supporting Material

The nomination must be supported in writing by:

- a heritage organization from the locality; and
- other appropriate heritage groups, such as a relevant provincial or territorial heritage association. Consideration will also be given to expressions of support from individuals independent of the local government nominated.

Additional supporting material examples:

- Photographs (electronic images must have a resolution of 300 dpi);
- Video clips;
- News clippings; and/or
- Other printed material or information which the nominator and/or supporters deem relevant to the nomination.

Please send nominations and support materials to:

Mail: National Heritage Awards Program
The National Trust
190 Bronson Avenue
Ottawa ON K1R 6H4

Email: eboulet@nationaltrustcanada.ca

For additional information please email eboulet@nationaltrustcanada.ca or phone (613) 237-1066 ext. 221.